



Plumbing Foundation City of New York, Inc.
535 8th Avenue, 17th Floor, New York, NY 10018
www.plumbingfoundation.nyc

GAS OPERATOR QUALIFICATION MEMBERSHIP CHECKLIST

DO NOT MAIL OR DELIVER IN PERSON, EMAIL TO GOQMEMBERSHIP@PLUMBINGFOUNDATION.NYC

- ☐ GOQ MEMBERSHIP APPLICATION (COMPLETE, SIGN, AND EMAIL TO FOUNDATION)
- ☐ ATTACHMENT A (READ, SIGNATURE ON APPLICATION IS ACKNOWLEDGING AND AGREEING TO TERMS IN ATTACHMENT A, **NO NEED TO SEND US ATTACHMENT A**)
- ☐ ATTACHMENT B (READ, LMP SIGNS ADDENDUM I ON PAGE 26, DISTRIBUTE TO PARTICIPATING EMPLOYEES FOR SIGNATURE – THEY SIGN PAGE 25, EMAIL TO FOUNDATION)
- ☐ ATTACHMENT C (COMPLETE FOR **EACH** PARTICIPANT, INCLUDING LMP IF LMP IS PARTICIPATING, AND SEND TO FOUNDATION, DO NOT FORGET STEP 7 WHICH IS **SEPARATE FROM THE PHOTO ID REQUIREMENT**, EMAIL EVERYTHING TO FOUNDATION)

WHAT IS A DIGITAL PHOTO? IT IS NOT YOUR PHOTO ID. See example below.



- ☐ ATTACHMENT D (COMPLETE **ONLY ONE FOR ENTIRE COMPANY** AND SEND TO FOUNDATION)
- ☐ ATTACHMENT E (COMPLETE **ONLY ONE FOR ENTIRE COMPANY** AND SEND TO FOUNDATION, YOU **WILL NOT BE BILLED** BUT THIS MUST BE ON FILE WITH TESTING PROVIDER IN CASE OF POST-ACCIDENT TESTING)
- ☐ ATTACHMENT F **MUST BE COMPLETED - ALL 86/87 GOQ PARTICIPANTS MUST PROVE 5 YEARS' EXPERIENCE, PLEASE FOLLOW INSTRUCTIONS**
- ☐ UPON RECEIPT OF INVOICE, PAY VIA INSTRUCTIONS ON INVOICE

PLUMBING FOUNDATION CITY OF NEW YORK, INC.
GAS OPERATOR QUALIFICATION (CT 86 & 87) REGISTRATION PROCESS

Step 1:

License plumber (employer) applies for membership in the **Plumbing Foundation City of New York's** Gas Operator Qualification program ("GOQ Membership"). Licensee essentially sponsors qualified employees (including himself/herself if LMP is seeking GOQ) seeking to obtain Operator Qualification (OQ) in Covered Tasks ("CT") 86 & 87. The application instructions and documents (ALL need to be completed)¹ are available at:

<http://www.plumbingfoundation.nyc/gas-operator-qualification>

We send you an invoice and you pay us a fee *per person* which covers: (1) cost and coordination of drug and alcohol testing (pre-employment and random testing pool, see FAQs on website for other "as needed" drug test costs); (2) *coordination only* of operator qualification training²; (3) cost and coordination of operator qualification exams (first time only, makeup tests are additional fees, see FAQs); and (4) cost of year-round maintenance of profile in operator qualification database and random drug/alcohol testing pool.³

Step 2:

All seeking OQ must pass a pre-employment drug test and be entered into a random drug and alcohol (D/A) testing pool. The drug test is a component of the GOQ Membership; **once you apply to the Plumbing Foundation City of New York** for GOQ Membership and pay the fee, you will be contacted by the Plumbing Foundation's *authorized drug testing provider* on how to complete Step 2 (i.e. the provider will mail you the necessary forms for the drug test). When you take the pre-employment drug test there is **no** additional fee, it is included in the GOQ Membership fee. **PLEASE DO NOT SEND US ANY DRUG TEST RESULTS DIRECTLY! WE COMMUNICATE WITH THE PROVIDER ONLY!**

Step 3:

Obtain required OQ training with an authorized training provider. For the union industry, those contributing to the Local No.1 Trade Education Fund will take OQ training with Local 1. As a non-union contractor you take OQ training with the Master Plumbers Council (a *different* organization than the **Plumbing Foundation City of New York**); training with MPC costs **an additional fee**. Some in the non-union industry may decide to take this OQ training before or after Steps 1 and 2. **But you cannot move on to Step 4 until Steps 1 and 2 are completed.** If you are following the steps in order, the **Plumbing Foundation City of New York** will coordinate OQ training for you.

Step 4:

Pass the written examinations and practical examinations in CT 86 & 87. Scheduling and cost of the exam (FIRST TIME ONLY) is a component of GOQ Membership with the **Plumbing Foundation City of New York**. Makeup exams will cost an additional fee, no exceptions.

Step 5:

After successfully completing steps 1-4, participants will be issued an Operator Qualification card with a QR code containing their OQ and D/A information, also included in the GOQ Membership fee. This will be mailed to the office address on file. Providing the qualified person maintains employment with an active NYC licensed master plumber and follows all of the requirements of membership in the **Plumbing Foundation City of New York GOQ Membership**, they will be permitted to do CT 86 & 87 work. Please see Footnote 3.

¹For those in the non-union industry, please be mindful that the documents you submit to the Master Plumbers Council *for OQ training* are NOT the same as the GOQ Membership documents you submit to the Plumbing Foundation. You must fill out all paperwork on the Plumbing Foundation's website provided above in order for your GOQ Membership application to be processed.

²If you are a Local No.1 member who contributes to the Trade Education Fund, you will be trained by Local No.1 Trade Education with **no additional cost**. Exclusions apply.

³After you receive OQ there is a yearly maintenance fee part of a fee schedule that goes out to the membership in December of every year. Every three years you take an online refresher course. The cost and coordination of the requalification exam, however, required following the online refresher course is to be determined and will be billed to the company separately from the annual GOQ membership renewal fee upon registration to take such exam. .